



Welcome to GPlus Live Plant and Equipment

Welcome to Gplus Live

Module: Plant and Equipment Module

Website: desktop application: www.gpluslive.com.au and MyDashboard: www.gpluslive.com.au/my.

Please note our system also uses two-factor authorisation to access the mobile dashboard.

Scheduling Maintenance

The Plant and Equipment Module allows you to create scheduling reminders around servicing and maintenance of your plant and equipment. GPlus Live allows you to schedule either upload historical maintenance records, create one-off maintenance records or create schedule maintenance. This scheduled maintenance can be automatically assigned to employees or contractors in your workforce. The schedule can allow for a frequency that is set at Service Metre Unit (SMU) hours, mileage (KM) or provided due date.

The following is a guide on how to create schedule maintenance (and one-off), copy or utilise master (if available) GPlus Live Plant and Equipment Master List. The desktop application is recommended for setting up scheduled maintenance, however this can be completed in a mobile device.

Maintenance and Schedule Folder

When you navigate to the required equipment summary page, you will see the 'Maintenance' and 'Schedule' Folder (tab) on the equipment summary page.

CR-01 / Fixed Processing Plant - Dry

Asset No: CR-01 Type: Crusher - HSI Make: Kee
Meter SMU: 560 Description: Model: GIOWW
Hrs: [More Details](#)

Archive Mark as Temporarily Unavailable Print QR Code [Edit](#) [Back](#)

Defects **Maintenance** **Schedule** Pre-start Checklists Linked Equipment SMU Hours Notes Documents Photos Change History [Add Defect](#)

Defect No	Summary	Item / Area	Status / Priority	Repair No	W/O No	Assigned to	Created
No data available in table							

Showing 0 to 0 of 0 entries [Previous](#) [Next](#)

Have any questions, changes, additions or feedback?

Chat with us online, email us on gpluslive@groundwork.com.au or call 1800 497 587 and ask for the GPlus Live Support team.



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Maintenance Folder

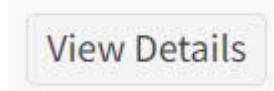
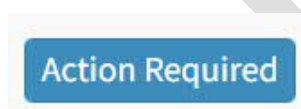
Our maintenance folder will show you the full list of system generated maintenance items. Each maintenance item will either receive an S, I, or C followed by a system assigned number (this number cannot be changed). These is being represented by:

- S= Service
- I= Inspection
- C = Calibration

Maintenance No	Status	Created	Meter SMU Hrs	Due Date	Closed
S-000001 Service	Closed	10/03/2022 16:23 Terri Smith	550	13/10/2022	
S-000002 Service	New	10/03/2022 16:23 Terri Smith	550		

Our status column will advise you of the maintenance status, it can be either of the following

- New: a new maintenance has been generated and requires attention
- Assigned: maintenance has been assigned to either employee or contractor to complete the request
- Pending: you are required to review the request and close out the workorder, or if unhappy reject the completed work and have it reviewed by the assigned party.
- Completed: The complete work is to be closed off and finalised
- Closed: maintenance has been completed and no longer requires attention.
- Dismissed: a maintenance item that has been generated by the system has been dismissed by a user.



The maintenance request is now active and requires action by either assigning to employee or contractor, dismissing the service and editing the service date.

View the information relating to this maintenance request. You have the ability to print the completed request and view documentation and notes provided.

Our Maintenance folder allows you to add in historically completed maintenance and one-off maintenance requirements.

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Historical Maintenance

To add in a historical maintenance record, select the grey 'Add Historical Maintenance' button. Within the new pop up window select the scheduled service the maintenance is linked to. You will not be able to add in historical maintenance unless you have set up a scheduled service.

Provide the required details such as the date, either SMU or KM at the time of service. You can include any information about the service as well as provide the service document.

Add Historical Maintenance

Scheduled Service: [dropdown]

Completed: 12/10/2022 [calendar icon] SMU: [input]

Closing Notes: [text area]

Upload Document: [Browse for file...] Document Name: [input]

Save Cancel

One-off Maintenance

If required to add in a one off maintenance request. Select the green button and provide in the relevant details.

Define if the maintenance will be a service, inspection or calibration. The due date for completion. Summary of why the requests.

Then select the item that requires attention, and provide a summary. A description is optional.

Add One-off Maintenance

Type: [dropdown] Due Date: 13/10/2022 [calendar icon] Summary: [input]

Tasks

Item: Nothing selected [dropdown] Summary: [input] Description: [input] Add

The following provides an overview of standard preventive maintenance items, and may not be tailored to the complete schedule of requirements. It is recommended to review the full OEM maintenance schedule, for the specific make / model of equipment in use.

No data available in table

Showing 0 to 0 of 0 entries

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Save Cancel

Our item list is searchable by typing in the keyboard, if an item does not appear in the list, please contact the GPlus Live team to have your item added.

Once you have created this one of maintenance request it will now appear on the maintenance folder, with an assigned maintenance no. a status of new with required action for assigning.



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Schedule Folder

Our schedule folder within the equipment summary page is where you can create or copy scheduled maintenance. The schedule folder will also advise you of the current maintenance that has been created and the last maintenance round. You can also start a maintenance request earlier than schedule and also edit and delete the schedule maintenance.

Type	Summary	Schedule / Frequency	Last Maintenance	Added
Service	250 Hr Service	Every 250 SMU Hours		Start Edit Delete
Service	500 Hr Service	Every 500 SMU Hours		Start Edit Delete
Service	1000 Hr Service	Every 1,000 SMU Hours		Start Edit Delete
Service	2500 Hr Service	Every 2,500 SMU Hours		Start Edit Delete

Copy Schedule from another Equipment

GPlus Live allows you to copy schedule maintenance from company equipment or from the system master list (if something similar has been created).

Select the grey copy schedule from another equipment button.
Select either the company equipment or the master list of equipment.

Tick the box with the equipment that is the same or similar to the plant or equipment you are setting up. Then select 'Copy Selected'.

You can copy multiply maintenance types at once.

Once copied to the piece of plant or equipment it will now appear in the schedule list.

Select the blue Edit button to review the copy schedule and make changes are required.

Copy Maintenance Schedule

Please select equipment and scheduled maintenance you want to copy. Any existing maintenance will not be affected.

Source: Company Equipment

EX-01 Hyundai R320LC-7

- Service Every 50 SMU Hours
- Service At 6,000 SMU Hours
- Service At 5,000 SMU Hours
- Service At 4,750 SMU Hours
- Service At 4,500 SMU Hours

Showing 1 to 5 of 5 entries (filtered from 155 total entries)

[Copy Selected](#) [Cancel](#)

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Add Scheduled Maintenance

To set up maintenance, navigate to the selected piece of plant or equipment, navigate to the schedule folder and select the green 'Add Scheduled Maintenance' button.

In the pop-up window complete the boxes to create the schedule.

Define the maintenance type. Will it be a service, inspection or calibration? You can select to have a defaulting contractor. By selecting a default contractor they will be issued the work order automatically (also need to select the auto-approve button) when either SMU, Mileage or due date is reached.

Select the frequency type:

- One- Off** A single maintenance event can also be created under the maintenance folder. To use a one-off maintenance type, select either SMU Hours, KMs, or date and at what value.
- Repeating** When using the frequency this will trigger the system to generate a current maintenance request that will require action. To use the repeating frequency select if it will be SMU Hours, KM's, Day(s), Month(s) or Year(s) and the at every what frequency.

Give your maintenance schedule a summary Name that will appear and define the maintenance type. This summary will appear in both the maintenance and schedule folders. Will appear on the home page and be shown when issued via work order requests.

Auto approve allows you to have the system approve the work to be issued to the default contractor. Will only work if a default contractor has been provided.

Tasks:

Our maintenance item list is grouped and is searchable by typing in the keyboard, if an item does not appear in the list, please contact the GPlus Live team to have your item added. Our list is fixed to help support data analytics that is continuing to be developed.

The screenshot shows a form with the following sections:

- Maintenance Type:** Service (dropdown)
- Default Contractor:** (empty dropdown)
- Frequency:** Repeating (dropdown), every 250 (input), SMU Hours (dropdown)
- Summary:** 250 Hr Service (input), Auto-approve (checkbox)
- Tasks:** Maintenance Item (Nothing selected dropdown), Summary (input), Description (input), Add (button)
- Default Employee:** (empty dropdown)
- Task List:**
 - BRAKING SYSTEMS (SERVICE / PARKING) - RUBBER TYRED EQUIPMENT**
 - Item: Brake Linings - Wear Check | Summary: Inspect Front & Rear | Default: (dropdown) | Remove (button)
 - Item: Parking Brake Operation (Holding) | Summary: Inspect / Check | Default: (dropdown) | Remove (button)
 - ELECTRICAL SYSTEM**
 - Item: Battery - Condition / Electrolyte Level Check | Summary: Check level & fitment | Default: (dropdown) | Remove (button)
 - Item: Exterior / running lights | Summary: Inspect | Default: (dropdown) | Remove (button)
 - Item: Fuse / circuit breaker | Summary: Check | Default: (dropdown) | Remove (button)
- Showing 1 to 5 of 14 entries | Previous 1 2 3 Next | Save Cancel

You will need to provide a summary of what is required in the task, such as replace, repair, and inspect to support the maintenance being carried out. You are not limited the amount of tasks per service.

If an item is added in mistake or error, simply remove the task and readd it.

Ensure you save the maintenance schedule for it to be recorded into the system.

The screenshot shows the 'Tasks' section with a search bar and a list of items:

- ARTICULATION JOINT (FEL / ADT)**
 - Art. Joint (U/L PB) - Measure linkage wear / clearance / shim
 - Articulation Joint Upper / Lower Pivot Bearings
 - Hood Tilt Actuator
- BRAKING SYSTEMS (SERVICE / PARKING) - RUBBER TYRED EQUIPMENT**
 - Brake Accumulators (hydraulic)

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